

Wheeler Saddle Club

Suggestions,
Comments,
Concerns
(SCC) Form

Attachment 8



1. Request response WSC Board members

Acknowledged by: _____ *Date:* _____

2. Suggestion Subject _____

Comment Subject _____

Concern Subject _____

3. Background (occurrence, goal, objective, explanation, etc.):

4. Requirements: Regulation include page number (if available)

5. Cost to the club \$ _____ Timeframe _____ Manpower # _____

Seeking Club reimbursement (yes/no _____ Amount Requesting \$ _____

6. Recommendation:

7.. Contact Information:

Name _____ Today's Date _____

E-mail Address _____

Phone Number(s) _____

8. Member's Signature: _____ Date: _____

E-mail request to President _____ or (place in envelope for privacy) drop it in the mailbox door, barn ___ or e-mail to Vice President _____ or drop in VP's mailbox during the President's absence.

Privacy Notice: The information provided on this form will be used by Wheeler Saddle Club Board members to follow-up on your request, three days of acknowledge receipt and 7-10 days to respond with status. This information may be shared with club members if a vote is required.

Notes for Official Use Only (date, notation by, and bulleted comments)